

## **CIRCULAR**

# **Small Grant and Conference Awards from the Strategic Development Fund**

**Date:** 15 July 2015  
**Reference:** 14/12  
**To:** Heads of Welsh higher education institutions, Coleg Cymraeg Cenedlaethol Consultative Group, institutional Welsh-medium Provision Co-ordinators and Branch Officers.  
**Respond by:** No response required.  
**Contact:** E-mail: [prosiectau@colegcymraeg.ac.uk](mailto:prosiectau@colegcymraeg.ac.uk)

This circular gives the latest list of Small Grants and Conferences to be supported by the Coleg's Strategic Development Fund.

**This document is available on the Coleg Cymraeg Cenedlaethol's website  
<http://www.colegcymraeg.ac.uk/circulars>**

1. This circular sets out a list of the latest Small Grants and conferences supported by the Coleg Cymraeg Cenedlaethol [the Coleg] from the Strategic Development Fund.

### **Small Grant Awards**

2. Applications were invited for Small Grants through a circular published on 8 May 2015 (Circular Ref:14/09). 26 applications were received by the closing date (4 June 2015).
3. On 3 July 2015, the applications were considered by the Coleg officers, together with Denise Williams, a member of the Grants Panel. The Chair of the Coleg's Board of Directors has approved the recommendations
4. A full list of the Small Grants awarded is at **Appendix 1**.

### **Conference Awards**

5. Applications were invited for Conferences through a circular published on 26 March 2015 (Circular Ref:14/08). 7 applications were received by the closing date (1 May 2015). Some applications for Conferences were also received following the invitation for Small Grant applications.
6. On 6 July 2015, all applications for Conferences were considered as a whole by Coleg officers.
7. A full list of the Conferences awarded is at **Appendix 2**.

### **General**

8. The Coleg will release the grant for Small Grants and Conferences which have been supported in July 2015.
9. The Coleg's Project Development Officer will contact the project managers to discuss any conditions attached to the award. All grants subject to conditions will be identified in the appendices with \* and the funding for these activities will be conditional on the applicants' willingness to consent to the conditions. E-mail confirmation from the

applicants should be received, stating that they accept the conditions before the activity commences. Unless the conditions are accepted, the grant payments will be reclaimed by the Coleg.

10. Grant award conditions and reporting and monitoring requirements will be stated clearly in the correspondence confirming the release of grant. Conditions include formal confirmation of the timetable by e-mail, and the provision of an End of Project Report following the activity, stating fully the outcomes and expenditure details. The Coleg will provide an End of Project Report template, and the Coleg shall reclaim any underspend.
11. Please also note the general conditions which include:
  - (i) **Recruitment Events:** Everyone staging a recruitment event will be expected to inform Coleg membership (whether students, university staff, school pupils, school staff or others). Providing evidence of names and membership numbers shall be a project outcome, and the evidence should be submitted with the End of Project Report.
  - (ii) **Conference/Course/Seminar:** All attending or participating in a conference/course/seminar under the Coleg's auspices shall be expected either to affiliate to the Coleg or pay a full fee. Providing evidence of names and membership numbers shall be a project outcome, and the evidence should be submitted with the End of Project Report.
  - (iii) **Marketing/Publicity:** Any marketing/publicity work should acknowledge the sponsorship of the Coleg Cymraeg Cenedlaethol at all times, whether in print or online. See <http://www.colegcymraeg.ac.uk/brand> for a copy of the Coleg's logos. Care should be taken to ensure they are used correctly and in accordance with the Coleg brand guidelines. Specific guidelines relating to conferences will be sent to conference organisers, and a copy of the guidelines can also be seen on the Coleg website - <http://www.colegcymraeg.ac.uk/cynadleddau>

- (iv) The Communications Manager should be contacted to verify the design of any promotional material at least 5 working days prior to publication - Elin Williams 01267610408 [e.williams@colegcymraeg.ac.uk](mailto:e.williams@colegcymraeg.ac.uk).
  
- (v) **Publications:** All publications are expected to acknowledge the Coleg's sponsorship in accordance with the Coleg's publication guidelines, and project managers should contact The Coleg's Publications Officer to verify relevant details - Mari Fflur 02920 109020 [m.fflur@colegcymraeg.ac.uk](mailto:m.fflur@colegcymraeg.ac.uk)
  
- (vi) **Licensing and copyright:** Resources/publications are licensed on the Coleg's e-learning platforms under a Creative Commons license, e.g., CC BY-SA 4.0 unless there are exceptional circumstances. It is the project manager's responsibility to ensure that contributors are aware of, and consent to this. It is the project manager's responsibility to clear any copyright.
  
- (vii) **E-learning platforms:** All resources/publications should be enabled for publication on one of the Coleg's e-learning platforms, e.g., Y Porth, Y Llyfrgell Adnoddau, Yr Esboniadur and/or the Coleg's iTunes site. The project managers should contact the Coleg's Information Services Manager as soon as possible to ensure that the resource/publication is developed in an appropriate form for the platform.
  
- (viii) **Terms:** Should you have any enquiries regarding terms, please contact the Coleg's Higher Education Terminology Manager, Dr Tegau Andrews [t.andrews@bangor.ac.uk](mailto:t.andrews@bangor.ac.uk). Follow the link below to view the resource - <http://www.colegcymraeg.ac.uk/cy/adnoddau/termau/>

12. The applications not specified in this circular were not successful. Feedback on unsuccessful applications will be provided on request.

## APPENDIX 1

### Small Grant Applications supported (\*Condition/s applied to grant)

Title	Institution	Manager
Y Gors	Aberystwyth University	Dafydd Sills-Jones
Meredydd Evans Memorial Volume: Philosophical Studies 4	Aberystwyth University	Huw Lewis
Ffau'r Ddraig Aber*	Aberystwyth University	Robert Bowen
Business competitions	Aberystwyth University	Wyn Morris
Combining the arts and sciences: how the brain responds to cerdd dant*	Bangor University	Awel Vaughan-Evans
Creating a series of podcasts to promote the use of Welsh-medium e-learning*	Bangor University	Bethan Wyn Jones
Recording 3 lectures/question and answer sessions*	Bangor University	Owain Wyn Jones
Producing a Town and Country Planning booklet *	Cardiff University	Nerys Owen
Philosophy cafe and society*	Cardiff University	Huw Williams
An introduction to the Dialects of the Patagonian Welsh Colony*	Cardiff University	Iwan Wyn Rees
Ethics in Sport*	Cardiff Metropolitan University	Carwyn Jones
Enriching students' learning experiences at Levels 4 and 5	Cardiff Metropolitan University	Kelly Young
Wise Wales*	NUS Wales	Heather Ferguson

## APPENDIX 2

### Conference Applications supported (\*Condition/s applied to grant )

Title	Institution	Manager
Bilingualism in Education Conference	Bangor University	Nia Young
Professional/Workplace Welsh Conference	University of South Wales	Rhiannon Heledd Williams
One-day Conference: working with children and families*	University of Wales: Trinity St Davids	Jên Dafis
Scientific Conference	National	Ffion Hughes
Social Policy and Sociology Conference : Child poverty in Wales	Cardiff University	William Aled Jones/ Siôn Jobbins
Geography Symposium	Swansea University	Rhian Meara/ Ffion Hughes
J R Jones Conference	Cardiff University	Huw Williams/ Siôn Jobbins
Women and Welsh study: is the battle won?	Cardiff University	Siwan Rosser
Sports Conference	Cardiff Metropolitan University	Carwyn Jones/ Ffion Hughes
Golwg ar Gelf*	University of Wales: Trinity St Davids	Gwenllian Beynon
One-day Multidisciplinary Conference 'Creu a Chyfleu'	Bangor University	Rhiannon Heledd Williams/ Eifiona Lane
National History Conference – Wales and Ireland	Bangor University	Euryn Rhys Roberts/ Siôn Jobbins
Second Language Conference	National	Rhian Jones
Modern Language Summer School	National	Rhian Jones
Annual residential course for	National	Sophie Smith/ Rhian Jones

Modern Language students		
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