

Coleg Cymraeg Cenedlaethol Academic Board
Wednesday, 11 May 2016
School of Management, Cardiff Metropolitan University

Present:

Members (Coleg): Dr Hefin Jones (Chair and Dean), Professor Siwan Davies, Dr Dylan Foster Evans, Dr Mererid Hopwood, Professor Carwyn Jones, Professor Elin Haf Gruffydd Jones, Professor Densil Morgan, Delyth Murphy, Professor Eleri Pryse, Gwerfyl Roberts, Llŷr Roberts, Professor Deri Tomos

Members (Institution): Dr Gwenno Ffrancon, Gwawr Jones, Andrew Parry, Dr Elin Royles, Professor Enlli Thomas, Daniel Tiplady, Dr Catrin Haf Williams, Gaynor Williams

Members (Students): Rhydian Birkinshaw, Jacob Ellis (afternoon only)

Members (Colegau Cymru): Bethan Davies, Llinos Roberts

Advisory Group: David Lloyd

Officers: Dr Ioan Matthews (Chief Executive), Dr Dylan Phillips (Senior Academic Manager), Dr Gwennan Schiavone (Senior Academic Manager), Dr Dafydd Trystan (Registrar), Nia Brown (Development Officer: Secretariat)

Apologies: Julie Brake, Dr Myfanwy Davies, Fflur Elin, Poppy Evans, Catrin Howells, Gwilym Dyfri Jones, Dr Llion Jones, Mari Elin Jones, Gwyndaf Lewis, Dr Lisa Lewis, Llinos Roberts, Carys Swain, Aled Thomas, Linda Wyn

Item	Main discussion points	Action Points	Timescale
1. Welcome and Opening Remarks	1.1. Members were formally welcomed by the Dean. 1.2. Cardiff Metropolitan University were thanked for their welcome and for hosting the meeting. 1.3. A minute's silence was held in memory of Professor Gwyn Thomas, a leading academic and writer, and an Honorary Fellow of the Coleg. 1.4. A welcome was extended to members of the Coleg Advisory Group, who will be attending the next meetings		

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	<p>in order to contribute to the discussion on the new academic plan.</p> <p>1.5. Bethan Davies, Welsh language and bilingualism champion for St David's College Cardiff (on behalf of Carys Swain) was welcomed. In Carys' absence, it was reported that Bridgend College would be holding a Welsh-medium Entrepreneurship level 4 module session the same day, with Carys Hughes (South Wales University).</p> <p>1.6. The student representatives on the Academic Board were congratulated: Fflur Elin, the new President of the National Union of Students Wales, and Siôn Davies on his election to the Executive Committee of the National Union of Students, Britain.</p>		
2. Apologies and declarations of interest	<p>2.1. Apologies were noted as above.</p> <p>2.2. There were no declarations of interest.</p>		
3. Presentation by Cardiff Metropolitan University	<p>3.1. Daniel Tiplady gave a presentation on Welsh-medium provision at Cardiff Metropolitan University.</p>		
4. Update by officers	<p>4.1. The Chief Executive gave an update on the Coleg's current situation. Following the recent election, there will be more clarity regarding the timescale for considering the recommendations of the Diamond Review and setting budgets for the 2017/18 period onward.</p> <p>4.2. An update was given on the Staffing Scheme when it was reported that a combination of permanent and short-term solutions are in place for academic posts coming to the end of their fifth year this year. It was noted that the Board of Directors have resolved on a process of monitoring the provision.</p> <p>4.3. It was reported that Owain Huw, the Coleg's Information Services Manager is leaving his post. He was thanked for</p>		

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	his contribution to the Coleg's work during his eight and a half years on the staff.		
5. Responses to the new Academic Plan	<p>5.1. The Registrar gave a presentation summarising responses to questions regarding the new academic plan. An outline was given of the process, beginning with the initial discussion at the Academic Board on 3 February 2016. Thanks were given for the responses to the circular received from Aberystwyth, Bangor, Trinity Saint David, South Wales and Glyndŵr universities, Further Education Colleges, Subject Panels and Sel Williams.</p> <p>5.2. It was noted that there was uncertainty in the policy context regarding the Welsh Government's policy direction, and that a number of considerations were subject to the government's response to the Diamond and Hazelkorn reviews and further discussions regarding the Coleg's relationship with the further education sector. Therefore, planning work, for the time being, will take the current framework as a basis for discussion, but retaining flexibility so as to respond to developments.</p> <p>5.3. During the presentation, the following themes were identified: Co-operation; Platform for Educational Resources; Relationship with employers; Student Participation; Sustainability of Provision; Subject Investment Patterns; Benchmarks; Role of the Subject Panels; Progression.</p> <p>5.4. Following the presentation, a comprehensive discussion ensued, and many suggestions were to be considered when preparing the first draft of the new plan.</p> <p>5.5. It was agreed that a progress report would be submitted to the Board of Directors on 22 June and that there would be a discussion on the first draft of the Academic Plan at the special meeting of the Academic Board on 20 July.</p>	<p>First draft of the plan to the Academic Board</p>	<p>20 July 2016</p>

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6. Tour: School of Art and Design	6.1. The Dean, Professor Olwen Moseley and Huw Williams gave a tour of the School of Art and Design. They were thanked for conducting the members around the exhibition of the students' work.		
7. Minutes of the meeting held on 3 February 2016	7.1. The minutes of the previous meeting were accepted as a correct record.		
8. Academic matters CONFIDENTIAL	8.1. The Registrar gave a report on the Sports subject review. Professor Carwyn Jones, Gaynor Williams and Professor Marc Jones, Staffordshire University were thanked for reviewing the Sports scheme and submitting recommendations for the future. The recommendations contained in the report were approved. 8.2. Dr Gwennan Schiavone gave a verbal report on the Creative Industries subject review. Dylan Iorwerth and Dr Glenda Jones were thanked for reviewing the Creative Industries scheme and submitting recommendations for the future. The confidentiality of the review recommendations was noted. Agreed to consider the recommendations in full in the context of the new academic plan.	Re-submit the review to the AB in the context of the new academic plan	2016/17
9. Students' discussion paper	9.1. In Poppy Evans' absence, Rhydian Birkinshaw presented the student discussion paper on appropriate study materials. 9.2. It was explained that publications were to be found in the Coleg's Resource Library and on the Porth. There followed a discussion on raising awareness of the materials among the target audience, in addition to promotion and marketing. It was also noted that book extracts rather than translations of textbooks were in the pipeline. The importance of promoting the concurrent use		

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	<p>of language was also discussed.</p> <p>9.3. Rhydian was thanked for his presentation, with reference being made to his efforts in promoting the Welsh language and teaching and learning needs at Cardiff Metropolitan University.</p> <p>9.4. Jacob Ellis noted that Ifan James had been elected UCMC Welsh Language Officer. It was also noted that this would be Jacob's last meeting, and he was formally thanked for his contribution in establishing student representation at the Coleg.</p>		
10. Academic Collaboration Committee	<p>10.1. The draft minutes of 20 April 2016 were noted for information</p> <p>10.2. The Chief Executive gave an update on the committee's discussions on enhancing the student experience. Huw Morris (Chair), David Lloyd and Denise Williams will contribute to the academic plan in the context of collaboration.</p>		
11. Research Strategy	<p>11.1 The draft minutes of the Research and Publication Group, 10 March 2016, were noted for information.</p> <p>11.2 It was suggested that some errors be corrected and the wording of minute 4.1 be amended.</p>	NB to contact MFf regarding corrections	May 2016
12. Widening access and participation	<p>12.1. The minutes of the Widening Access Committee, 23 February 2016, were noted for information.</p> <p>12.2. It was suggested that further members be invited to represent the Academic Board on the Widening Access Committee together with Delyth Murphy, committee Chair and the student member.</p>	IM to contact DM	May 2016
13. Matters arising	<p>13.1 <u>Item 8.4: Welsh Language Skills Certificate</u> It was noted that 250 students had taken the TSI exam on</p>		

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	<p>27 April 2016. It was reported that the agreement between the Coleg and the Welsh Joint Education Committee (WJEC) to accredit the certificate had been confirmed in principle and that details were being agreed at present.</p> <p>13.2 <u>Item 14.2: Glyndŵr University</u> It was noted that a branch has been established at Glyndŵr University with a formal relationship with Coleg Cambria. Andrew Parry and Llinos Roberts were thanked for their engagement with this.</p>		
14. AOB	<p>14.1. It was noted, for information, that nominations for the Merêd Award are under consideration, and that the Dr John Davies Memorial Prize will be awarded at the National Eisteddfod at Abergavenny in August.</p> <p>14.2. The Dean thanked the branch Chairs for timetabling his annual tours. He expressed his appreciation of the MAP festival and the Sports and Science conferences which would not have happened were it not for the Coleg's support.</p>		
15. Dates of next meetings	<p>15.1. Members were urged to attend the next additional meeting to discuss the new academic plan on 20 July 2016 at Cardiff University.</p> <p>15.2. Dates of meetings for the academic year 2016/17 were noted:</p> <ul style="list-style-type: none"> • 13 October 2016, University of South Wales • 8 February 2017, Carmarthen • 10 May 2017, Aberystwyth University 		