

Strategic Development and Projects Fund

Date: 5 April 2012

Reference: 11/20

To: Heads of Welsh higher education institutions, the Coleg Cymraeg Cenedlaethol Advisory Group, institutional Welsh Medium Provision Co-ordinators

Response by: 11 May 2012

Contact: Dr Gwennan Schiavone

E-mail: g.schiavone@colegcymraeg.ac.uk

This circular outlines the arrangements for submitting grant applications to the Coleg Cymraeg Cenedlaethol's Strategic Development Fund.

This document is available on the Coleg Cymraeg Cenedlaethol website

Strategic Development and Projects Fund

Introduction

1. This circular outlines the arrangements for submitting applications for grants from the Coleg Cymraeg Cenedlaethol [the Coleg] Strategic Development Fund.

Principles

2. The aim of the Fund is to support and stimulate strategic developments that will have a substantial effect on Welsh medium provision and the numbers studying specific subject areas through the medium of Welsh.
3. Applications are welcomed for projects that will lead to the development of academic provision, the production of educational resources or publications, or to support academic related activities or events that will contribute towards achieving the aims of the Coleg's Academic Plan.
4. Developments and projects funded from the Fund must be consistent with the subject development plans^[1], and the Coleg's Academic Plan^[2]. The consultation on the Coleg's Academic Plan is currently underway, and the subject development plans will be reviewed and updated following final confirmation of the Academic Plan in the summer term. It is requested that institutions bear this in mind when drawing up applications. It should be noted however that these plans, in their current form, will form the basis for each funding decision from the Fund.
5. Each successful application will be funded in line with the Coleg's arrangements for funding and monitoring projects.

^[1] Current versions of the subject development plans are available on the Coleg's website (<http://www.colegcymraeg.ac.uk/en/ourwork/subject/>).

^[2] The consultation version of the Coleg's Academic Scheme is available as a circular on the Coleg's website – (http://www.colegcymraeg.ac.uk/en/media/main/dogfennaucucc/cylchlythyron/AcademicPlanCircularRef11_16.pdf)

6. It is expected that modules funded by the Coleg will be located exclusively on the Porth. Likewise, resources or material produced will be placed on the Porth. Materials can be open access, restricted to registered users of the Porth only, or to a closed cohort such as students who have registered on a specific module.
7. Each institution that receives funding from the Fund is expected to acknowledge this unequivocally when referring to project outcomes in institutional promotional material or any other publications.

Applications

8. Applications are invited for short term or medium term projects that respond to the aims and objectives noted in the subject development plans, and which contribute to achieving the aims noted in the Coleg's Academic Plan.
9. Applications are invited for projects that will lead to developing new Welsh medium provision in the form of full degree courses, study pathways within degree schemes, individual modules or aspects of modules.
10. Applications for projects that will lead to developing collaborative provision are welcomed, and applications may be submitted for the continuation of current collaborative activities.
11. Applications for projects that involve developing provision should provide evidence that the provision will achieve the following:
 - (i) Increase study opportunities and / or expand the range of Welsh medium provision
 - (ii) Increase the number of Welsh medium enrolments.
12. Applications are invited for projects that will lead to producing resources that could lead to an increase in provision, or contribute significantly to the ability of students to follow their studies through the medium of Welsh. In this

context, the Coleg, will give priority to funding projects that will lead to resources:

- (i) that will be available for use by several institutions
 - (ii) that will have a medium to long term shelf life (up to or over 5 years)
 - (iii) that will be produced in order to meet demand or a recognised need.
13. The Coleg wishes to support a range of academic publications which are relevant to student studies within the subject areas noted in the Coleg's Academic Scheme. Applications are invited for new projects in these subject areas, particularly if they are not eligible for financial support from other sources.
14. The Coleg, in collaboration with the National Library of Wales, is developing a programme to digitize a range of texts that are currently out of print or inaccessible to students for other reasons. Applications are invited for digitizing texts as part of this programme.
15. Applications for lectureships or academic appointments cannot be submitted to the Strategic Development Fund. Such applications should be submitted to the Coleg's Academic Staffing Scheme. If the project includes a significant element of teaching work, the Coleg's officers should be consulted before submitting an application in order to ensure that the budget is appropriate.
16. In addition to inviting applications for projects, the Coleg reserves the right to designate other strategic projects in order to achieve the aims of the subject development plans and the Academic Plan.

Conditions

17. Each application must be consistent with the subject development plan, and the Coleg's Academic Scheme.
18. Each project application to create provision, material or resources must state how the outputs will be contained within the Porth, either as integrated

resources or resources that can be accessed via a link (unless there are specific reasons for not placing them on the Porth).

19. Each application for project funding must be submitted on the appropriate form (Project Proposal Document).
20. Applications can be made for up to three years of funding. Application must clearly state the funding applied for in each academic year.

Timetable

21. All applications for funding from the Fund must be submitted by 11 May 2012 using the appropriate form ([Project Proposal Document](#)). A separate form must be completed for each application (electronic copies are available on the Coleg's website). Each application must be signed on behalf of the institution by an authorised representative, ensuring that institutional processes have been followed. Applications submitted after this date will not be eligible, and applications cannot be modified or amended after this date.
22. All applications must be submitted in Welsh.
23. All applications must be submitted as a signed hard copy, as well as in electronic format.
24. In the case of collaborative applications, one institution must be identified as being responsible for the budget, project management and for acting as the lead institution.
25. Recommendations on other projects and activities to be funded from this Fund will be presented to the Board of Directors' meeting in June 2012. The Chair of the Coleg will determine the process for considering the applications and presenting recommendations.

26. The awards will be published via a circular in July 2012.
27. The Coleg will ask for progress reports on each individual project as part of the Monitoring Reports which must be completed by each institution every six months.