

Coleg Cymraeg Cenedlaethol Academic Board
Wednesday, 2 May 2018
Cardiff Metropolitan University

Present:

Members (Coleg): Dr Hefin Jones (Chair and Dean), Professor Siwan Davies, Dr Dylan Foster Evans, Professor Mererid Hopwood, Awen Iorwerth, Professor Elin Haf Gruffydd Jones, Delyth Murphy, Professor Gwynedd Parry, Professor Eleri Pryse

Members (Institutions): Dr Gwenno Ffrancon, Dr Hywel Griffiths, Dr Gwawr Jones, Daniel Tiplady, Sara Whittam, Dr Catrin Haf Williams

Members (Student): Laura Beth Davies, Gwenllian Jones, Mirain Roberts, Tomos Watson

Members (FE): Bryn Hughes Parry, Carys Swain

Officers: Dr Ioan Matthews (Chief Executive), Dr Dylan Phillips (Senior Academic Manager), Dr Dafydd Trystan (Registrar), Rhian Jones (Academic Manager) Dr Lowri Morgans (Academic Manager), Nia Brown (Development Officer: Secretariat)

Apologies: Dr Myfanwy Davies, Professor Carwyn Jones, Professor Lisa Lewis, Dr Euryyn Roberts, Llŷr Roberts, Sioned Roberts, Dr Elin Royles, Professor Enlli Thomas, Dr Prysor Williams, Dylan Davies, Lois Nash, Steffan Nicholas

Item	Main points of discussion	Action	Timescale
1. Welcome and Opening Remarks	1.1. Members were welcomed formally to the meeting by the Dean. 1.2. New members, Awen Iorwerth and Bryn Hughes Parry, were welcomed to their first meeting. It was also reported that Dr Euryyn Roberts was also a new member. 1.3. Dr Hywel Griffiths was welcomed on behalf of Dr Elin Royles, and Dr Gwawr Jones on behalf of Professor Lisa Lewis. 1.4. Professor Siwan Davies was welcomed back from her period working abroad. 1.5. Rhian Jones, Academic Manager, was welcomed to her first		

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	<p>meeting.</p> <p>1.6. The Chief Executive congratulated Dr Hefin Jones on being named the winner of the Science Medal of the National Eisteddfod 2018.</p> <p>1.7. Professors Eleri Pryse, Gwynedd Parry and Deri Tomos (former member of the Academic Board) were all congratulated on being elected as fellows of the Learned Society of Wales.</p>		
2. Apologies and declarations of interest	<p>2.1. Apologies were noted as above.</p> <p>2.2. There were no declarations of interest to note.</p>		
3. Minutes of the meeting held on 7 February 2018	<p>3.1. The minutes of the previous meeting were accepted as an accurate record.</p>		
4. Chief Executive's update	<p>4.1. The Chief Executive gave a general update on developments. It was reported that Dr Dylan Phillips was in discussions with institutions on the next round of subject grants. Subject to the Coleg's budget, the intention is to outline 3-5 year subject grants to be discussed at university senior level.</p> <p>4.2. It was reported that the management structure was reviewed following the departure of senior manager Dr Gwennan Schiavone. As a result, three appointments had been made at Academic Manager level, namely Rhian Jones, Mari Fflur and Dr Lowri Morgans.</p> <p>4.3. It was reported that the amendments to the Coleg's Constitution had been approved by the Annual Meeting on 7 March 2018, and had been submitted to the Charities Commission.</p> <p>4.4. Following the change to the Coleg's Constitution, it was reported that the Coleg's Appointments and Governance Standards Committee would ensure there would be 12</p>		

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	<p>independent directors with the range of expertise that would reflect the Coleg's wider responsibilities.</p> <p>4.5. It was reported that the Academic Board's terms of reference, discussed at the 7 February 2018 meeting and approved by the Board of Directors, were now in force.</p> <p>4.6. It was further reported that a technical consultation was being held until July in relation to the establishment of Wales' new post-16 body (PCET). The consultation includes questions about the Coleg's funding relationship with the new body.</p> <p>4.7. A discussion was held on developing the formal link between the Coleg and Health Education and Improvement Wales (HEIW).</p> <p>4.8. The Registrar gave an update on the extension of the Coleg's responsibilities to further education. It was noted that the Further Education Planning Group, chaired by the Chief Executive, had met for the second time to consider a paper that would outline the framework for drafting an operational plan.</p> <p>4.9. Laura Beth Davies (postgraduate student representative) was thanked for her support with student aspects of further education.</p> <p>4.10. The step of identifying further education subject specialists to develop resources was welcomed.</p> <p>4.11. Some of the greatest challenges were noted, including the fact that a number of the award bodies in vocational subjects do not operate through the medium of Welsh.</p>		
<p>5. Student matters (Items 5a/b)</p>	<p>5.1. A response to the students' latest paper on promoting Welsh-medium resources was presented by Dr Lowri Morgans.</p> <p>5.2. Following the presentation, a discussion was held on various resources and promoting the Coleg's resources</p>		

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	<p>across the higher education and further education sectors.</p> <p>5.3. The students' discussion paper on defining the requirements of a Welsh-medium module was presented by Tomos Watson.</p> <p>5.4. Following a discussion, the following points were noted:</p> <ul style="list-style-type: none"> • That the new Academic Plan would continue with the progress of developing resources • A clear level of provision should be noted in the subject grants to establish good practice • That it is for each university to determine the nature of the provision for students and to convey clearly to students the nature of the Welsh-medium provision on each module offered • That the Coleg is aware of the importance of resources, and is working to identify gaps that could be filled by commissioning new resources • It was noted that it was the university's responsibility (rather than lecturers or students) to translate resources where necessary but it was also noted that translanguaging is an important skill that students should develop. 		
<p>6. Update on consultations: (i) Associate lecturers and (ii) Scholarships (Items 6a/b)</p>	<p>6.1. Dr Lowri Morgans gave an update on the consultation on developing a Coleg Associate Lecturers' scheme to begin in September 2018.</p> <p>6.2. The Registrar gave an update on the Scholarships consultation. It was reported that there were several themes to be raised with the Welsh Government for agreement from 2019/20:</p> <ul style="list-style-type: none"> • Main scholarships scheme to continue, with a small reduction in the number of scholarships • The benefits of dovetailing the Coleg's scholarships with the scholarships offered by the universities. 		

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	<ul style="list-style-type: none"> • More flexibility in the incentive scholarships • A reconsideration on funding Masters scholarships following changes in student funding arrangements. • The responsibility for scholarship applications and awards <p>6.3. A number of questions were raised, and a discussion was held on the importance of developing a model where universities as well as the Coleg provide funding for students.</p>		
7. Academic Collaboration Committee (Item 9)	<p>7.1. The minutes of the Academic Collaboration Committee meeting, held on 24 January 2018, were noted for information.</p> <p>7.2. The Chief Executive gave a verbal report on the 25 April 2018 meeting. It was reported that proposals to fund modules and activities for 2018/19 were agreed.</p>		
8. Research and Publication (Item 10)	<p>8.1. The draft minutes of the Research and Publication Group meeting, held on 13 February 2018, were noted for information.</p> <p>8.2. It was noted that members of the Academic Board would need to be nominated to the Research and Publication Committee, following the decision of the Board of Directors that the relationship between them should be strengthened.</p> <p>8.3. It was agreed that a paper should be presented to the next meeting outlining the Committee's terms of reference, membership and relationship with the Academic Board.</p>	<p>Paper on membership to the Academic Board</p>	<p>10 October 2018</p>
9. Presentation by Cardiff Metropolitan University	<p>9.1. Dr Neil Hennesy and Daniel Tiplady gave a presentation on developments in Health and Sport at Cardiff Metropolitan University.</p> <p>9.2. They were thanked for their presentation, which demonstrated the development of bilingualism in this area</p>		

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	during the last decade and the work undertaken to meet future workforce needs in Wales.		
10. Widening access and participation (Item 8)	<p>10.1. Adam Jones, Employer and Student Development Officer, gave a presentation on the Coleg's Widening Access and Participation Strategy.</p> <p>10.2. The strategy was welcomed, and some aspects were discussed for inclusion in the operational plan. It was agreed that the operational plan would be presented to the next meeting of the Academic Board, for information, and that the suggestions made by members would be incorporated.</p>	Operational Plan	10 October 2018
11. Subject plans (Item 7)	<p>11.1. The timetable for reviewing the subject plans by October 2018 was noted.</p> <p>11.2. The following subject plans were presented:</p> <ul style="list-style-type: none"> • Creative Industries • History • Modern Languages • Natural Sciences • Social Work • Nursing and Midwifery <p>11.3. Following a full discussion, the plans were approved with minor amendments. It was agreed to send any additional information to LM.</p>	LM to amend the plans in response to e-mail correspondence	May 2018
12. Matters arising	<p>12.1. <u>Item 4.3: Minutes of the Board of Directors.</u> The minutes of the Board of Directors will be circulated, for information, to the Academic Board once approved.</p> <p>12.2. <u>Item 5.5: Standing item on data.</u> A presentation on current statistics and data would be an annual standing item.</p> <p>12.3. <u>Item 8.3: Full-time Welsh language student officer.</u> A report was given on a discussion taking place at Swansea</p>	<p>To be considered</p> <p>Standing item on data</p>	<p>Autumn 2018</p> <p>Annually</p>

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	University on holding a referendum to establish the full-time role of Welsh Language Affairs Officer at Swansea Students' Union.		
13. AOB	<p>13.1. It was noted that NUS Wales wished to thank Bethan Wyn Davies, Branch Officer of the University of Wales: Trinity Saint David, for her support in arranging the Inter-collegiate Eisteddfod this year.</p> <p>13.2. It was noted that HEFCW was providing funding to enable Cardiff and Swansea universities to develop coding skills in schools. The initiative was welcomed in terms of widening access, and a suggestion was made that the partnership should be extended to institutions in the north and to further education.</p> <p>13.3. In response to a request for a training scheme to increase staff confidence to teach through the medium of Welsh, it was noted that the Work Welsh scheme served this very purpose, and that members should contact Dr Owen Thomas at the Coleg for more details.</p> <p>13.4. Since this was the last meeting for the 2017/18 student representatives, they were thanked for their substantial contribution this year.</p>		
14. Dates of the next meetings	<p>14.1. The following dates were noted:</p> <ul style="list-style-type: none"> • 10 October 2018, University of South Wales • 6 February 2019, Glyndŵr University • 8 May 2019, Cardiff University <p>14.2. Cardiff Metropolitan University was thanked for the welcome and for hosting the meeting.</p>		