

**The Coleg Cymraeg Cenedlaethol Academic Board
Wednesday, 15 October 2014
Board Room, Trefforest, University of South Wales**

Present:

Members (Coleg): Dr Hefin Jones (Chair and Dean), Heledd Bebb, Professor Carwyn Jones, Professor Elin Haf Gruffydd Jones (until 3.40), Gwilym Dyfri Jones, Delyth Murphy, Dr Eleri Pryse (until 3.40), Gwerfyl Roberts (until 2.45), Professor Deri Tomos

Members (Institutions): Dr Jeremy Evas, Dr Gwenno Ffrancon, Dr Anwen Jones (until 3.40), Llŷr Roberts, Dr Siân Wyn Siencyn

Members (Students): Jacob Ellis, Gwyndaf Lewis, Rhodri Organ, Matthew Rees

Members (ColegauCymru): Claire Roberts, Linda Wyn

Officers: Dr Ioan Matthews (Chief Executive), Dr Dylan Phillips (Senior Academic Manager), Dr Dafydd Trystan (Registrar), Nia Brown (Development Officer: Secretariat)

Apologies: Julie Brake, Gwion Dafydd, Dr Myfanwy Davies, Professor Siwan Davies, Dr Dylan Foster Evans, Gwenno Gibbard, Rhiannon Hincks, Aled Illtud, Dr Lisa Lewis, Professor Densil Morgan, Huw Morris (ex-officio), Dr Angharad Naylor, Professor Gwynedd Parry, Llinos Roberts, Dr Gwennan Schiavone, Carys Swain, Dr Enlli Thomas

Item	Main discussion points	Action Points	Timescale
1. Welcome and Opening Remarks	1.1. Members were formally welcomed to the meeting by the Dean. 1.2. The University of South Wales was thanked for hosting the meeting as was Gwawr Jones for facilitating the practical details of the day. 1.3. Dr Jeremy Evas from Cardiff University was welcomed to the meeting (on behalf of Dr Angharad Naylor); also Claire Roberts from ColegauCymru / CollegesWales (on		

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	<p>behalf of Carys Swain); and Llŷr Roberts, Cardiff Metropolitan University, a new institutional member in Dr Gina Morgan's place. Dr Morgan was thanked for her contribution throughout her term of office.</p> <p>1.4. Gwyndaf Lewis, Rhodri Organ and Matthew Rees were welcomed to their first official meeting as student representatives for 2014/15, as was Jacob Ellis as a full member of the Academic Board in his capacity as NUS Wales Welsh Language Officer.</p> <p>1.5. Congratulations were extended to Dr Siân Wyn Siencyn on her appointment as Dean of the Faculty of Education and Communities at the University of Wales: Trinity Saint David; Gwilym Dyfri Jones on his appointment as Associate Pro Vice-Chancellor at the University of Wales: Trinity Saint David; Professor Carwyn Jones on his appointment to a Chair at Cardiff Metropolitan University; Dr Angharad Naylor on the birth of her son; and Gwawr Jones on her appointment as Head of the Welsh Language Unit and Welsh Language Officer at the University of South Wales. It was further noted that Dr Dai Williams is the new Branch Officer at the University of South Wales.</p> <p>1.6. The Chief Executive gave an update on the evaluation of the Coleg by Dateb/OldBell3 on behalf of the Funding Council. The draft report had been received on 1 September 2014 and the Directors would meet at Gregynog on 21 and 22 October 2014 to discuss the recommendations.</p> <p>1.7. A report was also received on a presentation given by the Coleg to the Diamond Review Panel on 10 October 2014. It was reported that a further meeting would be held with Professor Sir Ian Diamond on 20 October 2014.</p>		

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(BA/14/03/4c)	<p>subjects where progress can be made quickly (in terms of numbers) as well as those that appear to be underperforming. Academic Board members agreed to offer their experience and advice to Subject Panels in growth areas as appropriate.</p> <p>5.3 <u>Student registration</u> The Registrar gave a presentation on institutional responses to the Coleg's circular on institutional arrangements for registering students on Welsh medium provision. The positive responses received from the institutions were noted, and the action already taken by Aberystwyth University and Bangor University was noted. Gwilym Dyfri Jones provided some context to the response of the University of Wales: Trinity Saint David. After a detailed discussion it was agreed that the priority should be to ensure that as many students as possible study part of their course through the medium of Welsh in order to achieve the targets set by the Welsh Government.</p>	Ask the Board of Directors to continue the discussion	26 November 2014
6. Subject plans (BA/14/03/5a)	<p>6.1. An update was given on the subject plans already submitted to the Academic Board and those already published on the website.</p> <p>6.2. Medicine, Health and Natural Sciences Studies plans were presented and, following a discussion, approved with one change to Health targets (Status Report 1). Following a detailed discussion, plans in Music, Education and Childhood Studies and Philosophy were accepted (Status Report 2).</p> <p>6.3. The plans for the Creative Industries, Computer Science and Engineering were presented and, following a discussion, it was agreed to accept them as working plans, noting the need to amend data (Status Report 3).</p>	<p>Update the subject plan document and present at the next meeting</p> <p>Amend the plans</p>	<p>4 February 2015</p> <p>4 February 2015</p>

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	<p>Taylor, Bangor University.</p> <p>7.2. The minutes of 30 April 2014 were noted for information. It was suggested that minute 6.4 should be clarified.</p>		
<p>8. Academic Staffing Scheme and the Research Scholarships Scheme</p>	<p>8.1. Dr Dylan Phillips gave a verbal update on the Coleg's Academic Staffing Scheme and Research Scholarships Scheme.</p> <p>8.2. <u>Staffing Scheme</u></p> <ul style="list-style-type: none"> • It was reported that the 2014/15 awards had almost all been filled, although one had fallen (Criminology, University of South Wales and Cardiff University) and two had not yet started (Social Work, Open University, and Nursing, Bangor University). This meant that 17 of the 20 posts awarded had already started at the beginning of the academic year. An induction meeting was held for them on 9 September 2014 in Carmarthen. • It was reported that a circular inviting applications for the 2015/16 awards had been sent to higher education institutions with a deadline of 21 November 2014. It was explained that this would be the last round of the Staffing Scheme in its present form. • It was reported that Coleg officers would be meeting with higher education institutions in the new year to discuss university plans for the continued funding of posts expiring within the next two years. <p>8.3 <u>Research Scholarships</u></p> <ul style="list-style-type: none"> • A report was given on the 2014/15 awards; nine of the ten scholarships awarded had commenced on 1 October 2014. It was explained that the Scholarship in Media awarded to South Wales had fallen. It was further reported that the new scholarship holders had been to an induction meeting in Carmarthen on 12 		

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	<p>September 2014, and that several had also attended a Research Skills course held in Lampeter on 12-13 October 2014, the first of four residential courses to be held this year as part of the Research Skills Programme for postgraduate students.</p> <ul style="list-style-type: none"> • It was reported that a circular had been sent to higher education institutions inviting applications for 2015/16 awards, with a deadline of 12 January 2015. Academic Board members were reminded that funding could only be guaranteed for 18 months at present, so universities applying for Research Scholarships would have to make a clear and unequivocal statement that they would continue to fund the scholarship holders should the Coleg not be able to do so. 		
<p>9. Welsh medium widening access courses (BA/14/03/08)</p>	<p>9.1. A verbal report was given by Delyth Murphy, Chair of the sub-committee that met on 3 October 2014.</p> <p>9.2. It was recommended that the sub-committee's status should be elevated to that of a full committee.</p> <p>9.3. Approval was given to the Terms of Reference that outlines the Coleg's strategic priorities and the committee's action plan.</p> <p>9.4. It was noted that Lois Roberts, one of the Coleg's Development Officers, would be assisting with the committee's work.</p> <p>9.5. A recommendation was made that a student representative who had pursued an access to higher education course should be included as a member of the committee.</p> <p>9.6. Rhodri Organ, the south-east student representative, reported on his experience assisting with a <i>First Campus</i> taster course for year 9 pupils that aimed to get them thinking about going to university.</p>		

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	<p>9.7. The Funding Council's circular on regional widening access strategies for 2013/14 to 2015/16 was noted.</p> <p>9.8. It was noted that the north and mid Wales partnerships had asked the Coleg to sign a formal collaboration agreement; that collaboration with <i>First Campus</i> was operational; and that the south-west was supportive.</p>		
<p>10. Health-related subjects (BA/14/03/09)</p>	<p>10.1. The summary of the report on the full review by Dr Elin Walker Jones on behalf of the Coleg was noted.</p> <p>10.2. It was agreed that the summary would be redistributed to Academic Board members, and that responses and comments would be sought before the end of the autumn term.</p>	<p>Redistribute the summary and ask for responses</p>	<p>Autumn Term 2014</p>
<p>11. Translation Studies</p>	<p>11.1. The Chief Executive gave a verbal report on the national provision in Translation Studies. It was noted that the project had been located at Aberystwyth University following a process, and that progress was being made on the work of validating the national provision. It is intended to register students for September 2015.</p>		
<p>12. Wicipedia</p>	<p>12.1 The Registrar gave a verbal report on the work of the Wicipedia Co-ordinator. It was explained that, during the six month post that ended in September 2014, four initial collections of materials had been relicensed and placed on the Coleg's 'Esboniadur' resource on the Porth:</p> <ol style="list-style-type: none"> 1. 'Daearyddiaeth' [Geography] with 30 geographic terms (with approximately 70 more in draft form which are under consideration by a project team) 2. 'Ffilm a Theledu Cymru' [Wales Film and Television] with 72 articles and supporting video clips about films, television programmes and directors from Wales, based on the project 'Yn y Ffrâm' [In The Frame] 		

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	<p>3. 'Theatr Cymru Gynnar' [Early Welsh Theatre] 4. 'Drama Radio' [Radio Drama]</p> <p>Entries that could be licensed based on Creative Commons 'CC BY SA' were transferred to Wicipedia (the Welsh language Wikipedia) on the new open licence, with a link to the original entry on the Porth.</p> <p>The Coleg has already reported on progress to the post's external funders, Wikimedia, and a written report summarising the project's output and the Coleg's recommendations for further development of open materials will be shared with the Academic Board in due course.</p>		
<p>13. Welsh Language Skills Certificate (BA/14/03/12)</p>	<p>13.1. The paper on the Welsh Language Skills Certificate was discussed, and the recommendations were approved.</p> <p>13.2. It was further reported that a section of the Evaluation recommends undertaking a review of the Welsh Language Skills Certificate. The Coleg will act on this recommendation and will explore the practical options for validating or accrediting the Certificate as a recognised qualification.</p>		
<p>14. Matters arising</p>	<p>14.1. <u>Item 7 – Initial Teacher Training</u> The Chief Executive reported that work was underway to design a Competence Certificate for Teachers, that would confirm their ability to teach through the medium of Welsh. The development of this new Certificate was a task identified in the Government's Remit Letter to the Higher Education Funding Council for Wales, and the Coleg was asked to undertake the work. Dr Gwyn Lewis is acting as a specialist consultant for the project, and it is envisaged that the work will be completed during the</p>		

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	<p>academic year.</p> <p>14.2 <u>Item 12 – Pilot projects between the Coleg and further education institutions</u></p> <p>The Chief Executive gave an update confirming that the projects were ongoing and that the results would be reviewed in due course. In the meantime, it was reported that the Coleg and ColegauCymru/CollegesWales had committed to collaborating more effectively and would establish a strategic group to strengthen joint planning between the two sectors.</p>		
<p>15. AOB</p>	<p>15.1. Jacob Ellis, NUS Wales Welsh Language Officer gave a verbal report on student activity. The following matters were noted:</p> <ul style="list-style-type: none"> • The Council of Welsh Language Officers is expanding • The Welsh Language Charter has been accepted in Aberystwyth and Swansea, with Cardiff to follow • The University of South Wales has a new society • The students' annual rally will be held on 6 November 2014 • The hardship fund had been saved for this year, but there was a risk that it would disappear in future <p>The matter of the appointment of a Director to represent students on the Coleg Board of Directors was raised. It was explained that the current arrangement is that a nomination is received from NUS Wales and that the process of submitting a nomination is a matter for the student body. Following an interview by the Coleg's Appointments Committee, it was recommended that Beth Button should be appointed as a member of the Board of Directors.</p> <p>15.2. It was noted that the Learned Society and Edward Lhuyd Lecture was arranged for 12 November 2014. Professor</p>	<p>Discuss in the widening access committee</p>	<p>Next meeting</p>

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	<p>Siwan Davies from Swansea University would be talking on ‘Sudden climate change: unlocking the secrets of the past’.</p> <p>15.3. It was further noted that Professor Derec Llwyd Morgan had agreed to give the Coleg’s annual lecture at the 2015 National Eisteddfod in Meifod.</p> <p>15.4. The Dean presented the timetable of meetings and branch visits for information.</p>		
<p>16. Dates of the next meetings</p>	<p>16.1. The following dates were noted:</p> <ul style="list-style-type: none"> • 4 February 2015, Carmarthen • 13 May 2015, Glyndŵr University • 14 October 2015, Bangor • 3 February 2016, Carmarthen • 11 May 2016, Cardiff University 		