

**Coleg Cymraeg Cenedlaethol Board of Directors**

**Monday 17 October 2011**

**11.00 – 16.00**

**Council Chamber, Main Building, Cathays Park, Cardiff University**

**Present:**

**Directors:**

Professor R.Merfyn Jones, Chair  
Professor Aled Jones, Higher Education Sector Director  
Jacqui Hare, Higher Education Sector Director  
Helen Marshall, Higher Education Sector Director  
Professor Hywel Thomas, Higher Education Sector Director  
Wyn Thomas, Higher Education Sector Director  
Geraint James, Independent Director  
Gareth Pierce, Independent Director  
Linda Wyn, Independent Director  
Dr Hefin Jones, Director representing Academic Staff  
Luke Young, Student Representative Director

**Officers:**

Dr Ioan Matthews, Chief Executive, Coleg Cymraeg Cenedlaethol (IM)  
Dr Gwennan Schiavone, Secretary, Coleg Cymraeg Cenedlaethol (GS)  
Dr Dafydd Trystan, Development Manager, Coleg Cymraeg Cenedlaethol (DT)

**Observers:**

Dr Alison Allan, Higher Education Funding Council for Wales (HEFCW)  
Lisa Newberry, Higher Education Wales (present for the first part of the meeting only)

**Apologies:**

Professor Medwin Hughes, Higher Education Sector Director  
Dr Ian Rees, Independent Director

Item	Main discussion points	Action Points	Timescale
<b>1 Opening Comments</b>	<p>1.1. The Chair welcomed everybody and thanked Cardiff University for hosting the meeting.</p> <p>1.2. A particular welcome was extended to Luke Young to his first meeting as director representing students.</p> <p>1.3. In opening the meeting, IM gave a short presentation summarising the main recent developments of the Coleg's work. Three specific aspects of the work were referred to:</p> <p>(i) <u>The Academic Staffing Scheme</u> - the substantial work completed over the summer was noted, in ensuring appointments to the posts and agreeing individual post targets. It was noted that 24 appointments had already been made and that arrangements were in place for the final appointment of the 25 awarded posts. It was noted that the Scheme had already proved that there is no lack of eligible and bright applicants for the Welsh medium academic posts, and it is expected that the fruit of the new staff members' work will lead to a significant increase in the Welsh medium provision during their time in post. It was noted that there is already evidence of collaboration and networking between post holders across the institutions and this is to be greatly welcomed.</p> <p>(ii) <u>Branches of the Coleg at the institutions</u> - it was noted that some universities had already established their branches of the Coleg and ensured a visible presence at their universities. It was noted that the Coleg would collaborate with all the institutions to ensure that branches would be established at the other universities as soon as possible.</p> <p>(iii) <u>Student numbers / targets</u> - it was noted that ensuring a significant increase in the number of students studying through</p>		

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	<p>the medium of Welsh would be a great challenge. It was noted that the Coleg's current funding schemes were addressing the challenge of increasing Welsh medium higher education teaching provision, but in order to respond to the challenge of increasing Welsh medium registrations there will have to be collaboration with and full cooperation from universities and other bodies and partners.</p>		
<p><b>2 Presentation by Dr Dafydd Trystan, Development Manager on (a) matters related to student data and numbers and (b) timescale for forming the Coleg's academic strategy</b></p>	<p>2.1. Dr Dafydd Trystan (DT) gave a presentation on data which noted the situation as it was in 2009/10. In opening the presentation, DT noted that the data analysed for the presentation was the official data - HESA data - which is submitted by the institutions to HEFCW and which forms the basis for HEFCW funding decisions. It was noted that HESA data contained information on each student and staff member, with a record of all academic activities with which they are involved. It was noted that 2009/10 data is the most recent data currently available and the other limits on the agenda were outlined, and the need to understand the context of the information presented was emphasised. It was noted, for information, that the structure for data gathering was being refined further by HEFCW this year.</p> <p>2.2. An outline of the information available on Welsh medium higher education in the HESA data was provided, and the way that 'Welsh medium study' is defined when gathering data.</p> <p>2.3. The data was presented one subject and one institution at a time, which provided a picture of the national situation.</p> <p>2.4. In discussing the way that the data is analysed, and the way</p>		

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	<p>that the data can be used for planning purposes, an outline was provided of the 'Gap' analysing technique developed at Bangor University, to identify the potential market for Welsh medium study by comparing the number of fluent Welsh speaking students and the number studying through the medium of Welsh in each subject. The potential of this method of data analysis was noted, and an outline was provided of the national picture (by subject and institution) on the basis of the numbers exercise based on the 'Gap Analysis' method. However it was noted that particular care was needed in undertaking such an exercise, particularly as the analysis does not fully deal with the complex and changing relationship between demand and supply. It was emphasised that this was no more than a numbers exercise, rather than an analysis for use as a basis for policy making and principle.</p> <p>2.5. At the end of the presentation, the targets submitted by the institutions and agreed by HEFCW were presented in relation to Welsh medium registrations by 2012/13. It was noted with concern that the targets agreed by HEFCW for the institutions did not reach the target set by the Government for the sector.</p> <p>2.5.1. It was noted that the Coleg was dissatisfied and very concerned about this situation, as the figures had already been agreed with the institutions, although attaining these targets would not enable the sector to attain the Government's target, and the target thereby set for the Coleg.</p> <p>2.5.2. There was discussion of the situation, and the Directors reiterated the Coleg's concern and dissatisfaction. The opinion that the situation was unacceptable was clearly indicated. It was also noted that it should be understood that first and second year university students were already in the system</p>		

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	<p>and contributing to the figure included in the target, which in itself meant that the challenge to reach the target is great.</p> <p>2.5.3. The Directors' dissatisfaction in relation to the method of agreeing individual targets for the institutions was noted, and also the opinion expressed by sector directors that the response of HEFCW to the targets submitted by the institutions did not encourage the universities to be sufficiently ambitious. The weaknesses of the current system were noted, and the need to reconsider the methodology of setting and agreeing such targets was agreed.</p> <p>2.5.4. Arising from the dissatisfaction expressed by the Directors, it was recommended that discussions should be held in the near future with HEFCW officers, and it should be ensured that the basis and context of agreed targets should be clear to all. The need to ensure that the Coleg had sight of the targets submitted by the institutions was noted, and that it would be a part of the process of setting and agreeing targets in future.</p>		
<p><b>3 Strategic Discussion</b></p>	<p>3.1 In opening the strategic discussion, the need for the Directors to discuss and consider carefully the way that they would wish to see the Coleg's academic strategy develop was noted.</p> <p>3.2. There was detailed discussion of the principles that should be agreed as a basis for creating an academic strategy, including detailed consideration of the aims, objectives and mission of the Coleg in relation to developing, increasing, broadening and enhancing Welsh medium provision.</p> <p>3.3 The need to ensure that the Coleg could maintain a dialogue at the highest level with all institutions was noted, so as to ensure full understanding in the sector of the work and objectives of the Coleg, and targets in relation to Welsh</p>		

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	<p>medium provision. It was further noted that a forum needed to be ensured for the Coleg to communicate with the sector and specifically with the Vice-Chancellors, and it was agreed that this could be addressed by inviting IM to give a presentation to the HEW committee.</p> <p>3.4. Following discussion, several points were noted that needed to be considered and addressed in creating the Coleg's academic strategy. Specifically, the following were noted as key factors:</p> <ul style="list-style-type: none"> <li>(i) The importance of ensuring that Welsh medium higher education provision was of the highest standard;</li> <li>(ii) The importance of progression from the secondary and further education sectors;</li> <li>(iii) The need to understand, and to consider the factors influencing student decisions as they chose subjects, medium and location of study. In this context, it was suggested that research should be undertaken to try to understand the wishes and basis of the decisions of students and prospective students.</li> <li>(iv) The need to consider a framework for prioritising - including consideration of the subject fields to prioritise, and the principle of centralising or devolving provision;</li> <li>(v) The need to consider the role and importance of interdisciplinary and/or inter-institutional collaboration.</li> </ul> <p>3.5. An outline was given of the timetable and process for preparing a draft of the Coleg's academic strategy. It was noted that the first meeting of the Academic Board would be held on 23 November with the aim of agreeing a framework for the strategy, with a further meeting in January to consider and agree a draft strategy to be presented to the Directors for consideration. It was confirmed that a full draft of the strategy</p>		

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	<p>would be presented to the Directors in their meeting on 29 February 2012.</p> <p>3.6. In closing the discussion, a word of thanks was noted to DT for providing an exceptionally interesting and useful presentation.</p>		
<p><b>4 Apologies</b></p>	<p>4.1. It was noted that apologies had been received from Professor Medwin Hughes (Higher Education Sector Director) and Dr Ian Rees (Independent Director). An apology was noted from Lisa Newberry who had been present for the morning meeting only.</p> <p>4.2. It was noted that Professor Medwin Hughes and Dr Ian Rees had been absent from two successive meetings. Members were reminded of the constitutional procedure in relation to membership and attendance by directors, and reference was made to Article 33 (5) in the Coleg's Memorandum and Articles of Association which notes that a director shall cease to hold office if he or she "is absent without permission of the directors from all their meetings held within a period of six consecutive months and the directors resolve that his or her office be vacated." As both directors were absent from the meeting held on 27 June 2011, as well as this meeting, it was noted that it was necessary for Board members to discuss the situation and decide whether they were willing to allow them to be absent from this meeting and thereby allow them to continue as directors.</p> <p>4.2.1. The Board agreed unanimously to allow their absence on this occasion, recognising that both directors had particular demands on their time at present.</p>		

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	4.2.3. It was noted that the Chair would write formally to Professor Medwin Hughes and Dr Ian Rees to inform them of the decision and to remind them of the expectation that they be present in Board meetings.	Chair to write formally to both Directors.	Immediately
<b>5 Declarations of interest</b>	<p>5.1. Prior to the start the meeting, it was noted that it was an intention to add a standing item at the beginning of each Board of Directors meeting to note any further declarations of directors' interests. It was noted that the current register of interests was on the Coleg website, and directors were invited to note any further declarations of interest, or declarations of interest on specific issues arising at the meeting.</p> <p>5.2. Luke Young (LY) noted that he was an Observer on HEFCW Council and it was confirmed that the register would be updated following LY's appointment.</p>	Coleg Secretary to update the register.	Immediately.
<b>6 To receive minutes of the meeting held on 27 June 2011</b>	6.1 The minutes were accepted as an accurate record of the meeting.		
<b>7 Matters Arising</b>	7.1. There were no matters arising.		
<b>8 Correspondence</b>	8.1. There was no correspondence to note.		
<b>9 Staffing Issues (BC/11/03/09)</b>	9.1. IM gave a report on staffing issues.		

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	<p>9.1.1. It was noted that Coleg staff employment issues had now been resolved, and that the Coleg began employing central staff directly on 1 August 2011. A word of thanks was noted to Swansea, Aberystwyth and Bangor universities, and the University of Wales: Trinity Saint David for providing the necessary guarantee for the USS to accept the Coleg as an eligible employer for membership of the scheme.</p> <p>9.1.2. It was noted that three new members of staff had been appointed to the Coleg following decisions made at the last meeting, and it was noted that two members of staff who had worked for the Coleg during the maternity leave of two permanent Coleg members of staff had now left.</p> <p>9.1.3. As the Coleg was now employing staff directly, it was noted that employment grades had to be adopted. The proposal that the Coleg adopt pay grades based on the grades used by the University of Wales: Trinity Saint David, the previous employer of Coleg staff who transferred to the Coleg by means of TUPE, was approved.</p> <p>9.1.4. In accordance with the proposal in the paper, the intention to assess all Coleg posts within the HERA framework was approved. It was also agreed that a Remuneration Committee be formed.</p>	<p>Recommendations to be implemented.</p>	<p>Immediately.</p>
<p><b>10 Governance</b> (BC/11/03/10)</p>	<p>10.1. It was noted that the Coleg's registration with the Charities Commission was now complete. The Coleg's Charity Number is 1143525.</p> <p>10.2 It was noted that the resignation of Katie Dalton as one of the Coleg's directors was received on 30 June 2011, at the end of</p>		

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	<p>her term as President of the National Union of Students Wales. It was noted that NUS Wales had nominated Luke Young to act as Director, and the appointment was formally approved by the Directors.</p> <p>10.3. It was noted that the final draft of the Code of Practice had been distributed prior to the meeting and the Board was formally invited to approve the document and adopt it formally.</p> <p>10.3.1. It was noted that some minor amendments were needed to the document and it was suggested that parts of the Code could be amended as the Coleg was now a charity, so as to adopt other elements relevant to a charitable body.</p> <p>10.3.2. It was agreed that Coleg officers would review the content of the Code and would provide a further draft of the document for approval by the Directors. It was agreed that the arrangements and policies outlined in the draft document should be followed until a revised version was agreed.</p> <p>10.4. Appointments Committee - The arrangements agreed at the Board meeting on 27 June for the appointment and reappointment of Directors were noted. The intention to advertise publically for two external members of the committee in November was noted, and it was agreed that the Chair of the Board of Directors would recommend the name of an individual to undertake the role of chair of the Appointments Committee, to be confirmed by the Directors in December.</p> <p>10.5. Coleg Annual Meeting - It was noted that the first annual meeting of the Coleg would be held on 28 February 2012 in Swansea. The meeting's constitutional position was noted, and</p>		

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	<p>it was confirmed that higher education institutions that were part of the Coleg, and stakeholder members of the Coleg would be invited to nominate a representative to attend the Coleg's Annual Meeting.</p> <p>10.6 The Board was invited to consider the possibility of honouring individuals who have made a notable contribution to Welsh medium higher education (including an important contribution to the establishment of the Coleg) in an event to be held on the day of the Annual Meeting. The matter was discussed and the intention was supported. It was agreed that Coleg officers would discuss the matter further with the Chair, and would present recommendations on the matter for consideration by the Directors.</p>	<p>Coleg officers to discuss the matter further with the Chair, and present recommendations on the matter for consideration by the Directors</p>	<p>December 2011</p>
<p><b>11 Financial Issues</b> (BC/11/03/11)</p>	<p>11.1. DT presented the paper. It was noted that management accounts for the period up to 31 July 2011 had been presented to the Audit Committee on the morning of the meeting, and it was confirmed that the Coleg would present management accounts to HEFCW every 3 months from 31 October 2011. These quarterly management accounts would also be presented to the Audit Committee. The Board was invited to approve the format of the management accounts in line with the recommendations of the Audit Committee, and this was agreed.</p> <p>11.2. It was noted that it was necessary to submit Coleg accounts for the period to 31 July 2011 to HEFCW before the end of December 2011, following the external audit that was to be completed in November. The need to hold a special meeting of the Board to receive the accounts formally was noted, and it was agreed that GS would circulate possible dates for the meeting.</p>	<p>GS to circulate possible dates for the meeting.</p>	<p>31 October 2011.</p>

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	<p>11.3 It was noted that the Coleg's Constitution notes that it is possible to 'allocate a reserve against future expenditure but only in accordance with the written policy on reserves'. The need for the Coleg to adopt a policy in relation to reserves was discussed, following an initial discussion held at the Audit Committee, and it was agreed that a draft policy would be prepared for adoption by the Directors.</p>	<p>Audit Committee to present a draft policy for adoption by Directors.</p>	<p>December 2011.</p>
<p><b>12 Auditing Issues</b> (BC/11/03/12)</p>	<p>12.1. The Board was invited to approve the minutes of the meeting of the Audit Committee held on 27 June 2011 and they were formally accepted.</p> <p>12.2. Geraint James (GJ), Chair of the Audit Committee gave a report on the discussions and decisions of the Audit Committee held on the morning of this meeting, and the following were noted:</p> <p>(i) Financial Regulations - it was noted that some further elements were to be added to the regulations, but it was confirmed that the regulations in their current form were fully operational.</p> <p>(ii) Appointment of External Auditors - the formal process for the appointment of external auditors for the Coleg was outlined, and it was noted that Price Waterhouse Coopers (PwC) had been invited to provide a presentation for the Audit Committee following their tender application. It was noted that the Audit Committee had recommended that the Board should appoint PwC as external auditors for a period of two and a half years and the recommendation was approved.</p> <p>(iii) Appointment of Internal Auditors - it was noted that the Coleg had advertised for internal auditors, but as no one had been appointed at the first attempt, it was decided to re-advertise with a closing date in November.</p>	<p>Coleg officers to act in accordance with the recommendations.</p>	<p>Immediately.</p>

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	<p>(iv) Risk Register - it was noted that a draft register had been presented by Coleg officers and the document was discussed at the meeting. It was noted that Coleg officers would prepare a further draft of the register to incorporate the comments presented at the meeting.</p>		
<p><b>13 Timescale for the review of Coleg agreements</b> (BC/11/03/13)</p>	<p>13.1. The translators were asked to leave the meeting for this item as the agreement under discussion concerned Coleg tendering services, including the translation service.</p> <p>13.2. The recommendation in the paper regarding the timescale for reviewing all Coleg agreements with external providers was noted.</p> <p>13.3. The timescale as outlined in Appendix 13/1 was approved subject to incorporation of the changes recommended by the Directors.</p>	<p>Coleg officers to incorporate the changes recommended by the Directors and to act in accordance with the final timescale.</p>	<p>Immediately / in accordance with the timescale</p>
<p><b>14 Coleg Strategic Plan</b> (BC/11/03/14)</p>	<p>14.1. It was noted that Coleg officers had held further discussions with HEFCW officers and members of the Coleg Advisory Group on the content of the draft Strategic Plan following the Board meeting of 27 June. A revised draft of the Plan was distributed on 21, in the form of a consultation circular, and comments were invited by 10 October.</p> <p>14.2. IM noted the comments received during the consultation period, and further comments were invited from the Directors.</p> <p>14.3. There was discussion of the content of the draft Strategic Plan and the need to revisit the content of the targets noted in Key Themes 2 and 4 was noted specifically.</p> <p>14.4. It was agreed that Coleg officers would draw up a revised draft of</p>	<p>Coleg officers to draw up a revised draft of the Strategic Plan, and distribute it to the Directors before formal presentation to HEFCW</p>	<p>November / December 2011</p>

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	<p>the document that would incorporate the Directors' comments, and based on full consideration of the comments received during the consultation process, and would distribute it to the Directors before formal presentation to HEFCW.</p>		
<p><b>15 Draft Action Plan 2011/12</b> (BC/11/03/15)</p>	<p>15.1 IM gave a presentation on the content of the Coleg's draft action plan for 2011/12. It was noted that the Coleg had to submit an annual action plan to HEFCW, and it was confirmed that a previous version of the document had been discussed and agreed with HEFCW officers in July 2011.</p> <p>15.2 The Board was invited to comment on the document's contents. The Directors noted the need to ensure that the Plan noted, where appropriate, that some plans and targets were dependent on the cooperation of partners and/or third party bodies.</p> <p>15.3 The document was approved as a basis for a final version to be submitted to HEFCW in November.</p>	<p>Coleg officers to amend the document as appropriate.</p>	<p>November 2011.</p>
<p><b>16 The Coleg's Academic Board</b> (BC/11/03/16)</p>	<p>16.1. The paper was presented and the actions undertaken by Coleg officers following the Board Meeting of 27 June were noted, in relation to the establishment of the Academic Board. The revised remit outlined in Appendix 16/1 was noted.</p> <p>16.2. It was noted that a circular had been distributed to the institutions in July (Ref: 11/05) inviting them to submit nominations for institutional members to join the Academic Board, and the nominations received were noted (Appendix 16/2). It was noted that one further nomination had been received since the paper was drawn up, and it was confirmed that there were still some nominations to come.</p>		

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	<p>16.3. It was noted that the Coleg, in accordance with the remit, was responsible for the appointment of twelve academics, with specialisms across a range of fields, to serve on the Board for an initial period of two years. A list of individuals who had been nominated by the Coleg in consultation with the Advisory Group was distributed, and the Board was invited to approve the list on the basis of the experience and specialism that those academics had to offer the Academic Board.</p> <p>16.4. It was noted that Colegau Cymru had been invited to submit two nominations of representatives from the further education sector on the Academic Board, but that no nominations had been received.</p> <p>16.5 The proposal that the Chair of the Coleg, should he/she wish to do so, may attend meetings of the Academic Board as observer was noted and accepted.</p>		
<p><b>17 To receive and consider a Funding Agreement between the Coleg and Institutions (BC/11/03/17)</b></p>	<p>17.1. The paper was presented and the context of drawing up the draft Funding Agreement between the Coleg and higher education institutions (Appendix 17/1) was noted. It was noted that the agreement, subject to receiving comments from the Board, and advice from Coleg lawyers, would be circulated to all institutions receiving any grant from the Coleg to be signed.</p> <p>17.2. The Board agreed to approve the Agreement as a basis for every grant provided by the Coleg, subject to amending the document in accordance with any comments and changes presented by Coleg lawyers.</p>		
<p><b>18 To receive and consider</b></p>	<p>18.1. The content of the circular (Appendix 18/1) was noted, and also the actions and timescale outlined in the document in relation to</p>		

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<p><b>recommendations for the establishment of branches of the Coleg at the institutions and to review the role of the Coordinating Officers</b> (BC/11/03/18)</p>	<p>the establishment of Coleg branches at the universities.</p> <p>18.2. The recommendations in relation to reviewing the role of Coordinating Officers were noted, and the need to agree the best model for supporting coordination posts, and thereby providing practical support for the branches in undertaking their roles. Specific recommendations in relation to reviewing the posts were agreed, and it was agreed to authorise Coleg officers to act in accordance with the recommendation.</p> <p>18.3. In addition to the recommendations in the paper, two further recommendations were considered, and the following were agreed: (i) It was agreed that consideration should be given to how the Coleg could provide support for universities where there are no coordination officers, and it was agreed initially that some support should be provided in this academic year to Newport University; (ii) There was discussion of the recommendation to investigate the possibility of developing spaces in all institutions which have a branch of the Coleg to facilitate collaborative provision using the video networking network and other alternative methods. It was agreed that the possibilities should be investigated.</p>	<p>Coleg officers to act in accordance with the recommendation.</p> <p>Coleg officers to act in accordance with the recommendation.</p>	<p>Immediately.</p> <p>Immediately.</p>
<p><b>19 To receive and consider recommendations for the establishment of the Association of Friends of the Coleg, including a draft constitution</b></p>	<p>19.1. The context of the paper was noted, and the background to the recommendation to establish a 'Friends of the Coleg' charity, which would develop its own activities, but also establish a fund to award various prizes and scholarships to students studying at universities in Wales.</p> <p>19.2. It was noted that the Coleg's Publications Officer was assisting with the work of drawing up a constitution for the charity, and it was noted that the Chair of the Board had approved the</p>		

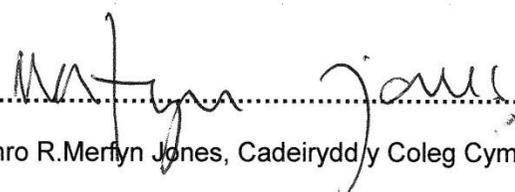
Item	Main discussion points	Action Points	Timescale
(BC/11/03/19)	<p>recommendation to invite Dr Meredydd Evans to be Honorary President of the Friends in recognition of his enormous contribution to the language and culture of Wales.</p> <p>19.3. Members agreed to approve the recommendation to establish the 'Friends of the Coleg'.</p>		
<p><b>20 To receive a report, for submission to the Funding Council, on Coleg undergraduate and M Level scholarship schemes</b> (BC/11/03/20)</p>	<p>20.1. The paper was presented and a summary provided of the content of the report on the implementation of the Undergraduate Scholarships Scheme in 2011/12, and an outline of the next steps for 2012/13.</p> <p>20.2. It was noted that Coleg officers had discussed the report with HEFCW officers since drawing up the paper, and the intention to submit the application to the Government to allow the Coleg to invite more applications for the incentive scholarships was noted, as all the scholarships had not been awarded by September 2011.</p> <p>20.3. The contents of the paper and the report were noted and the intention to review the scholarships scheme before the start of academic year 2014/15 was approved.</p>		
<p><b>21 Academic Staffing Plan 2012/13: arrangements for considering and approving recommendations</b> (BC/11/03/21)</p>	<p>21.1. In presenting the paper, IM noted the need to agree a final timetable for awarding posts in the Academic Staffing Plan for 2012/13, to ensure that the appointment processes are completed in full before the start of academic year 2012/13.</p> <p>21.2. The timetable outlined in the paper was noted, and one further recommendation was noted in relation to the timetable, in that the recommendations of the awarding panel could be circulated to Directors immediately after the panel meeting on 12 December,</p>	<p>Coleg officers to act in accordance with the recommendations.</p>	<p>Immediately.</p>

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	<p>so that the recommendations could be considered and approved before Christmas. The timetable for all steps of the awarding process was approved.</p> <p>21.2. The Directors were invited to consider the recommendation in the paper concerning membership of the awarding panel. Since drawing up the paper, it was noted that one of the potential members had confirmed that they were not in a position to be a member and so it would be necessary to appoint two external members rather than one as noted in the paper. The recommendation in relation to membership of the awarding panel was approved and Coleg officers were authorised to appoint two external members in consultation with the Chair.</p> <p>21.3. IM reported that Bangor University have proposed changing the focus of one of the posts awarded to the institution in 2011/12 from Social Work to Social Sciences. Both areas are within the same academic unit at the University. The Directors agreed to this proposal.</p> <p>[*Wyn Thomas declared an interest in this item and took no part in the discussion].</p> <p>21.4 IM further reported on the appointment made in the area of Historiography, on a model whereby the Coleg advertised the post, invited institutions to host the post and decided on the location following the appointment. This post has been located at Swansea University. The possibility was noted of exploring this model further in 2012/13, with a post in the area of Philosophy.</p>		

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<p><b>22 Strategic Developments Fund: to consider further allocations from the Fund and timescale for inviting applications from the institutions</b> (BC/11/03/22)</p>	<p>22.1. GS presented the paper and provided a full update on the implementation of the Coleg's Strategic Developments Fund, as well as an outline of the recommendations that the Board needed to consider.</p> <p>22.2. The recommendations in the paper were noted and considered in turn, and it was agreed as follows:            (i) The recommendation regarding further awards from the Fund for 2011/12 were approved, as noted in Appendix 22/1.            (ii) The recommendation that the plan to develop an 'Employability Portal' for students should be supported was approved, and the matter was referred for consideration by the Coleg's 'Student Experience Group' with the aim of developing a national plan.            (iii) The recommendation to extend the two national projects noted in the paper (Academic Coordinator in Music and Welsh as a subject Development Officer) to 31 August 2014 was approved, with formal review before that date.</p>	<p>Coleg officers to act in accordance with the recommendations.</p>	<p>Immediately.</p>
<p><b>23 To confirm Coleg fees for members of awarding panels and training providers on the staff development programme</b></p>	<p>23.1. The need to confirm fees offered to individuals undertaking work for the Coleg was noted, such as membership of awarding panels or provision of training on Coleg staff development plans. It was noted that Coleg officers would circulate a list of fees for approval by the Directors before the next meeting.</p> <p>23.2. The procedure for confirming the fees was agreed and it was agreed that the rate for fees should be reviewed annually.</p>	<p>Coleg officers to circulate a list of fees for approval by the Directors before the next meeting</p>	<p>December 2011</p>
<p><b>24 To agree a theme for strategic discussion at the</b></p>	<p>24.1. It was agreed that the first draft of the Coleg's Academic Strategy would form the basis of the strategic discussions in the meeting of the Board of Directors on 29 February 2012.</p>		

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<p><b>meeting to be held on 29 February 2012 (First Draft of the Coleg's Academic Strategy)</b></p>			
<p><b>25 Date and location of next meeting</b></p>	<p>25.1. It was confirmed that GS would circulate possible dates for a meeting of the Board to receive the Coleg's audited Accounts in December 2011.</p> <p>25.2. It was noted that the first meeting of the Board in 2012 would be held on 29 February in Swansea.</p>		

**Derbyniwyd a chymeradwywyd y cofnodion yn ffurfiol yng nghyfarfod Bwrdd Cyfarwyddwyr y Coleg Cymraeg Cenedlaethol a gynhaliwyd ddydd Mawrth, 13 Rhagfyr 2011, drwy'r Rhwydwaith Fideo Gynadledda.**

Llofnod: .....  .....

(Yr Athro R. Merfyn Jones, Cadeirydd y Coleg Cymraeg Cenedlaethol)

Dyddiad: ..... 13/12/11 .....